



## The Mandatory Reporting Task Force | Meeting 17

### Meeting Minutes

April 24, 8:00 am-10:00 am Virtual Meeting (Zoom)

Facilitators: Trace Faust and Doris Tolliver

Members: See Appendix A

<p>Welcome &amp; Approval of Minutes</p>	<ul style="list-style-type: none"> <li>Task Force Chair Stephanie Villafuerte welcomed the task force members and took attendance.</li> <li>She directed the task force to approval of the meeting materials. She asked if everyone reviewed the materials. She asked for any corrections to the April 3rd full task force meeting minutes. There were none. Kathi Wells motioned and Zane Grant seconded. There was no opposition. Ashley Chase and Jennifer Eyl abstained due to absence. The full task force minutes were approved. Stephanie asked for any corrections to the training subcommittee minutes. There were none. Michelle Dossey motioned and Shawna McGuckin seconded. There was no opposition. Jennifer abstained. The training subcommittee minutes were approved. Stephanie asked for any corrections to the reporting processes subcommittee minutes. There were none. Jessica Dotter motioned and Gina Lopez seconded. There was no opposition. The reporting processes subcommittee minutes were approved. Lastly, Stephanie highlighted corrections needed to the meeting recap and asked for any further corrections. There were none. Cris Menz motioned and Kathi Wells seconded. There was no opposition. The meeting recap was approved.</li> </ul>
<p>Procedure</p>	<ul style="list-style-type: none"> <li>Trace Faust welcomed the task force and explained the remaining meeting dates and asked for anyone to let the team know if they did not get the meeting invites. They explained Phase 1 subcommittee directives. They also explained that the conversation today will be focusing on the last two directives of Phase 1. The reporting processes subcommittee will also be revisiting the reporting process for two or more reporters with similar knowledge. Jennifer asked about the discussion about victim advocates and who mandatory reporters should be. Jordan Steffen said this is in phase 2 subcommittees which are coming up. Jennifer thanked her. Trace displayed the Phase 2 subcommittee directives. Bryan Kelley explained that there will be three total subcommittee meetings before a return to a convening of the entire task force to respond to recommendation language; the process will repeat for Phase 2 to address the Phase 2 directives. Trace directed the task force to the different subcommittees.</li> </ul>
<p>Training Subcommittee</p>	<ul style="list-style-type: none"> <li><a href="#">Subcommittee Minutes</a></li> </ul>
<p>Reporting Processes Subcommittee</p>	<ul style="list-style-type: none"> <li><a href="#">Subcommittee Minutes</a></li> </ul>
<p>Conclusion</p>	<ul style="list-style-type: none"> <li>Trace welcomed the full task force back. They asked for public comments; so far there were no requests. They reiterated the process for the next two meetings before the Phase 2 subcommittees. There were no public comments.</li> </ul>



Public Comment	<ul style="list-style-type: none"><li>• No public comment</li></ul>
Next Steps and Adjourn	<ul style="list-style-type: none"><li>• Stephanie thanked everyone. Trace dismissed the task force at 9:52.</li></ul>

**Appendix A:**

Yolanda Arredondo  
Kevin Bishop  
Sam Carwyn  
Carlos Castillo  
Jill Cohen  
Michelle Dossey  
Jessica Dotter  
Ida Drury  
Jennifer Eyl  
Leanna Gavin  
Zane Grant  
Adriana Hartley  
Gina Lopez  
Shawna McGuckin  
Cris Menz  
Michelle Murphy  
Ashley Chase  
Sara Pielsticker  
Roshan Kalantar  
Kathi Wells  
Donna Wilson  
Aletha Jenkins