



The Mandatory Reporting Task Force | Meeting 16

Meeting Minutes

April 3, 8:00 am-11:00 am Virtual Meeting (Zoom)

Facilitators: Trace Faust

Members: See Appendix A

<p>Welcome & Approval of Minutes</p>	<ul style="list-style-type: none"> • Vice Chair Dr. Kathi Wells welcomed the task force, and took attendance. She then moved to March 13th meeting materials. She asked for edits on the minutes and the recap. Kevin Bishop and Kelsey Wirtz abstained. No one was opposed to approval of the meeting minutes and recap. Trace Faust asked for a motion and a second. Michelle Dossey motioned and Margaret Ochoa seconded. Kathi asked again for any opposition and there was none. The materials were approved. • Kathi moved to the March 20th meeting materials. Kelsey and Cris Menz abstained. Margaret Ochoa motioned and Zane Grant seconded. There was no opposition. The materials were approved.
<p>Procedure</p>	<ul style="list-style-type: none"> • Trace Faust outlined the upcoming dates. They outlined the subcommittees for today's meeting and reminded task force members of their subcommittee. They electronically displayed the directives to discuss in each subcommittee. They asked for any questions about the process; there were none. They introduced the roll out of the CPO's Mandatory Reporting Database. • Bryan Kelley explained the database, how it can be used and how it is relevant in general as well as for today's conversation. He directed members to the YouTube tutorial. He directed task force members to the specific questions highlighted in the database and provided an example. He said that the legal language can be hard to understand so to give a narrative feel, there is a write up that includes the relevant states discussed. The database includes statutes so it's possible that some of the states not listed have information in regulation or agency processes. Bryan asked for any questions. • Margaret applauded the database and thanked Bryan. She asked about the professional capacity tab; some of the responses are misleading since, for example, California statute says that it is not required outside of a reporters' professional capacity but the database says yes. Bryan said this is a needed change to the resource. Jordan Steffen said that this is a malleable source; they are welcoming feedback and expertise. Trace suggested making a survey for task force members to give specific feedback. Jordan agreed and said that they can send out a survey between this meeting and the next. Trace broke the task force into the subcommittees.
<p>Training Subcommittee</p>	<ul style="list-style-type: none"> • Subcommittee Minutes
<p>Reporting Processes Subcommittee</p>	<ul style="list-style-type: none"> • Subcommittee Minutes



Conclusion	<ul style="list-style-type: none">Trace welcomed the task force back. They said that there were no requests for public comment. They invited members of the public again; there were no requests.
Public Comment	<ul style="list-style-type: none">No public comment
Next Steps and Adjourn	<ul style="list-style-type: none">Trace reminded the task force on process; the next two meetings will be in subcommittees. The next meeting will address different directives in each subcommittee and the meeting after that will have recommendations to respond to. The last meeting in this phase will be a large group discussion about all these directives. There were still no requests for public comment. Trace adjourned the task force at 10:50.

Appendix A:

Yolanda Arredono
Carlos Castillo
Ashley Chase
Jill Cohen
Michelle Dossey
Jessica Dotter
Leanna Gavin
Zane Grant
Adriana Hartley
Gina Lopez
Shawn McGuckin
Cris Menz
Sara Pielsticker
Margaret Ochoa
Roshan Kalantar
Dr. Kathi Wells
Bryan Kelley
Trace Faust
Doris Tolliver
Ashley Prow