



**The Timothy Montoya Task Force To Prevent Children From
Running Away From Out-Of-Home Placement | Meeting 12**

Meeting Minutes -- Full Group Discussion

December 13th, 2023, 8:00 am-10:00 am Virtual Meeting (Zoom)
Facilitators: Keystone Policy Center (Trace Faust & Doris Tolliver)
Members: See Appendix A

<p>Welcome & Approval of Minutes</p>	<ul style="list-style-type: none"> ● After member welcome and roll call, Task Force Chair Stephanie Villafuerte approved minutes from both subcommittees as well as from the large group discussion on the November 1st, 2023 meeting. There were no edits on any of the minutes. The motion for approval for the Intervention Subcommittee was provided by Norma Augilar Dave and was seconded by Brian Cotter. The motion for approval for the Prevention Subcommittee was provided by David Lee and seconded by Jenna Coleman. The motion for approval for the large group discussion minutes was provided by Brandon Miller and seconded by Vice-Chair Beth McNalley. All minutes approved. Stephanie asked for a motion for approval for the recap from both subcommittees. The motion for approval was provided by Ashley Chase and was seconded by Becky Miller Updike. Recaps for both subcommittees approved. ● Trace Faust welcomed the group and outlined the schedule for the meeting. They reminded people to return to their subcommittee group that they participated in during the November meeting. The facilitators for each group also remained the same; Trace is in Prevention and Doris Tolliver is in Intervention. ● Trace outlined the schedule for the following meetings in 2024. The topics for each subcommittee conversation is based on all the surveys, break out group conversations and note catchers. This list is not exhaustive; these are the topics that the subcommittees are definitely going to cover but they can choose to cover more to include in the final report. <ul style="list-style-type: none"> ○ Prevention <ul style="list-style-type: none"> ■ Screening tool ■ Hardware ■ Use of restraints ■ Education on the risks of running ○ Intervention <ul style="list-style-type: none"> ■ Statewide Absconder unit ■ Standard Statewide Response Policies and Procedures ■ Temporary Housing for Recovered Youth ■ Education on Trauma Informed Response ● Trace said that the meetings in 2024 will rotate between subcommittee group work and full group work. They explained how the process will work. During the meetings for subcommittee work, the subcommittee will talk about their topic in depth. Then, at the next large group meeting, the subcommittee will bring forward potential recommendations for the large group to discuss and vote on. The subcommittees do not get final say on what recommendations are. Trace highlighted that after the recommendations are discussed, the Task Force will move on and not go back to these topics; this is intentional since there is a deadline in September and there are many directives to address.
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The two final meetings will be to finalize the report. The form of these meetings can depend on where the group is at but the goal is to give the Task Force time to review the recommendations and to have discussions about where the group has landed.

- 12/13/2023 subcommittee (screening tools and absconder unit)
- 01/03/2024 full group (review)
- 02/14/2024 subcommittee (statewide policies and hardware)
- 03/06/2024 full group (review)
- 04/10/2024 subcommittee (temporary placement and restraints)
- 05/01/2024 full group (review)
- 06/12/2024 subcommittees (education on trauma informed and education on risks of running)
- 07/03/2024 full group (review)
- 08/14/2024 full group (finalize report)
- 09/04/2024 full group (finalize report)
- Trace asked Doris, Stephanie and Jordan if they had anything to add.
- Jordan Steffen said that after each subcommittee meeting, they will seek a volunteer to create a packet about the subcommittee's discussions. Stephanie asked how long the packet will be. Jordan said that the questions in the note catchers are very pointed so these will guide the content in the packets. Again, the subcommittees do not get final say on recommendations but this person will work with Jordan and Bryan Kelley for about an hour to put together a cohesive capture for the subcommittee to present to the full group. Doris asked if this person is presenting it to the full group and Jordan said yes, that this person is going to be the first to present and then the conversation will move to questions.
- Trace asked for questions.
- Brandon asked where fencing will fall into and Jordan said it will fall under hardware. She also said that she is going to make a document about what the specifics of each topic include.
- Trace reminded people that the emails are where all these materials and information will be. The emails will be sent at least one week in advance so there will be time for people to review the materials. They welcomed members to ask for additional materials if they need it. They said that it is really important that members read through all the materials in each of the emails before each of the meetings. They also encouraged participation in the subcommittees. They reminded members that their perspective is valued and that they are here for a reason. This includes being on camera, saying what is on your mind, being active and going deep to have strong conversations. They encouraged conversations in the subcommittee since there is not enough time to return to these topics after the group moves on to the next topic.
- Trace explained the different zoom meeting rooms for the different subcommittees. They also provided the note catchers with the questions. They welcomed members of the public to join either group.
- Jordan said that the lists of Task Force members in each subcommittee is not reflective of the people that have been asked to switch.



Subcommittee Discussions	<ul style="list-style-type: none"> ● Intervention Subcommittee ● Prevention Subcommittee
Large Group Debrief	<ul style="list-style-type: none"> ● Trace welcomed the group back and asked for public comment. ● Dorris invited a high level recap of the intervention group. Beth said that it was a good discussion about whether or not the absconder unit should live with law enforcement or somewhere else. She said that the group talked about response times, like if the group can respond within the hour or if it is more long term. She also said that the group talked about the why behind it and what's next. She mentioned that the group talked about moving beyond just returning the child to where they ran from; if there is another safe place, such as a hospital, to finish the night or stay a few nights rather than just going back to the place and running again. Other subcommittee members did not have anything to add. ● Trace invited a high level recap of the prevention group. Jenna Coleman said the group talked about the opportunities and barriers to preventative measures. The overarching theme is that it is youth centered and understanding the why to evaluate their risk consistently and across facilities. She said that the group discussed a need for training for the people implementing these screening tools as well as the laws and regulations for implementing the tools statewide. She mentioned that people highlighted the differences between CO with its unique needs and the other state models that the group liked, specifically IL, GE, and NV. She also mentioned the fiscal needs for these tools such as hardware and staff time. Other subcommittee members did not have anything to add. ● Trace highlighted that Beth and Ashley will work on deeply summarizing the subcommittees' discussions to get to a buttoned up place before moving on to the next topics. They mentioned that there are no notes for public comment.
Public Comment	<ul style="list-style-type: none"> ● No public comment.
Next Steps and Adjourn	<ul style="list-style-type: none"> ● Trace adjourned the group at 9:45 AM and reminded the group where to find the materials. They reminded folks that the next meeting is on January 3rd and it is very important to have everyone there to vote on recommendations. Trace asked for other comments from Stephanie or Beth. They did not. Trace dismissed the group and wished them all a happy holiday!

Appendix A:

- Norma Agilar Dave
- Michelle Bradley
- Ashley Chase
- Anna Cole
- Jenna Coleman
- Brian Cotter
- Dennis Desparrios
- Chelsea Hill
- Kevin Lash
- David E. Lee



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